

GUARDIAN ANGELS CATHOLIC SCHOOL SEEKS ADVANCEMENT MANAGER

Click [<Here>](#) for Employment Application.

Guardian Angels Catholic School is looking for an advancement manager who can engage and involve people in the mission of the school through development activities and marketing. Areas of experience/knowledge include: computer skills, planning and organization, marketing, public relations, and fundraising. Applicant should have a minimum of a bachelor's degree in marketing with experience in marketing, public relations, fundraising, or institutional advancement or comparable.

Position requires strong skills in public speaking, sales, grammar and spelling as well as the ability to develop and maintain effective working relationships with alumni, business community, clergy, faculty, and parents. This is a 12 month, part – time position. The advancement manager will be paid hourly and work up to 29 hours per week. This is not a benefit eligible position; however, in the future the position may be expanded and become a full-time position with benefits.

Please complete the application that can be found on the school's website at www.gacsfl.com. Return the completed application, cover letter and resume to:

Guardian Angels Catholic School Search Committee

2270 Evans Road

Clearwater, Florida 33763

You may also submit it electronically to searchcommittee@gacsfl.com. Applications will be received through October 15, 2011. (No phone calls or drop-in applicants).